

**NOTICE OF MEETING OF THE ODEM
ECONOMIC DEVELOPMENT CORPORATION**

Notice is hereby given that the Board of Directors of the Odem Economic Development Corporation (EDC) will meet at 514 Voss Ave. Odem, Texas at 6:30 PM. on Monday, August 26, 2024. The following matter will be the subject of the meeting:

1. Call Meeting to order
2. Declare a quorum
3. Discuss, consider, and take action to approve the minutes for the following meetings:
 - a. November 6, 2023
 - b. January 29, 2024
 - c. June 28, 2024
 - d. July, 22, 2024
4. Discuss plan to catch up on filing older minutes.
5. Discuss and take action on the following items:
 - a. Discuss, consider and approve an agreement between the EDC board and the City Administrator for the monthly stipend and the services provided for that stipend that are already outlined on Resolution no. 633, which was approved on March 5, 2024 by City Council.
 - b. Discuss, consider and approve to supplement a percentage of the payment to Paul Baen, who is currently in a contract with the City of Odem as a financial and budget consultant and whose work included developing the 2024-25 EDC budget.
 - c. Discuss , consider and approve supplementing a percentage of the payment to Auditor Adrian Webb, CPA, who is the contracted auditor for the City of Odem and whose work included the EDC audit for 2020-21 fiscal year.
 - d. Review and discuss the second draft of the 2024-25 EDC proposed budget.
 - e. Discuss, consider and approve AGM Services for park mowing.
 - f. Discuss and accept the resignation of Board Member Leonard Mejia and discuss the plan to fill the vacant position on the EDC board.
 - g. Discuss future workshops as well as the 2024 TML conference and which board members will attend.
 - h. Discuss the 2024 Halloween in the Park event and marketing plan.
 - i. Discuss the 2023-24 projects that have been completed.
6. Adjourn

I, Salome Hernandez III, City Administrator, do certify that the above notice of the meeting was posted on the bulletin board at City Hall on August 23 , 2024, at 1:00 PM.



CITY ADMINISTRATOR